

RULES
AND
REGULATIONS
OF THE
INTERNATIONAL
EXPOSITION
AT
PORTLAND, OREGON
IN 1905

RULES
AND
REGULATIONS

OF THE

INTERNATIONAL
EXPOSITION

AT

PORTLAND, OREGON IN 1905

CELEBRATING THE CENTENNIAL OF THE
EXPLORATION OF THE OREGON
COUNTRY BY

LEWIS AND CLARK



PUBLISHED BY
LEWIS & CLARK EXPOSITION COMPANY
1904

LIBRARY ASSOCIATION OF PORTLAND, OR.

OFFICERS.

President H. W. Scott ✓
First Vice-President..... I. N. Fleischner
Second Vice-President..... A. L. Mills
Third Vice-President..... Samuel Connell
Secretary Henry E. Reed
Auditor..... Adolphe Wolfe ✓
Treasurer..... First National Bank
Director-General..... H. W. Goode
Director of Exhibits..... Henry E. Dosch
Director of Works..... Oskar Huber
Director of Concessions and Admissions.....
..... John A. Wakefield
Director of Exploitation and Publicity.....
..... Henry E. Reed
Director of Architecture..... Ion Lewis
In Charge of Foreign Exploitation at St.
Louis, Mo..... Theodore Hardee
General offices of the Exposition, Stearns build-
ing, Sixth and Morrison streets, Portland, Or.

RULES AND REGULATIONS

The Following General Rules and Regulations are Promul-
gated by the Lewis and Clark Exposition
Corporation

ARTICLE I.

Section 1. The site of the Exposition will be in accordance with the plan adopted by the Board of Directors of the Company, the main entrance being at the corner of Twenty-sixth and Thurman streets. The site will comprise approximately 402 acres, and of this 182 acres will be ground and 220 acres lake.

Section 2. The Exposition will open June 1, 1905, and close October 15, 1905.

Section 3. There will be five principal executive divisions, as follows:

1. Division of Exhibits.
2. Division of Works.
3. Division of Concessions and Admissions.
4. Division of Exploitation and Publicity.
5. Division of Architecture.

Section 4. Each of the above divisions shall be presided over by a Director, as follows:

1. Director of Exhibits.
2. Director of Works. ✓
3. Director of Concessions and Admissions.
4. Director of Exploitation and Publicity. ✓
5. Director of Architecture. ✓

Section 5. All the above officers shall be appointed by the Director-General of the Lewis and Clark Exposition, subject to the approval of the President, and shall hold office at the pleasure of said Director-General.

ARTICLE II.

Section 1. In order to develop the Exposition to the fullest extent, provision will be made for the installation and care of exhibits and for the construction of exhibition buildings, ample and adequate to the scope of the Exposition.

Section 2. For the purpose of installation and review of exhibits, the following classification will be adopted:

Department A—Education.
 Department B—Art.
 Department C—Liberal Arts.
 Department D—Manufactures.
 Department E—Machinery.
 Department F—Electricity.
 Department G—Transportation.
 Department H—Agriculture.
 Department J—Horticulture.
 Department K—Forestry.
 Department L—Mines and Metallurgy.
 Department M—Fish and Game.
 Department N—Live Stock.
 Department O—Anthropology.
 Department P—Historical Display.
 Department Q—Physical Culture.

ARTICLE III.

Section 1. The Directors of the five Executive Divisions may issue special rules and regulations

governing the details of the operation of the respective departments.

ARTICLE IV.

Section 1. No charge will be made for space allotted for exhibits, or for space allotted for buildings of foreign governments, the United States Government, or State, Territorial or District Governments of the United States.

ARTICLE V.

Section 1. All applications for space for buildings must be filed on or before July 1, 1904.

Section 2. Applications for space in buildings of the Exposition must be filed on or before the respective dates following:

(a) For machinery and mechanical appliances intended for exhibition in operation, October 1, 1904.

(b) For machinery and mechanical appliances not intended for exhibition in operation, December 1, 1904.

(c) For works of art, natural and manufactured products, December 1, 1904.

(d) For special concessions to individuals, associations, or corporations, December 1, 1904.

(e) For live stock, March 1, 1905.

Section 3. All applications for space must be in writing, addressed to the Director-General, and

should be presented on forms which will be furnished by the Exposition.

Section 4. Each application for space for exhibits must be accompanied by a sketch, drawn to a scale of one-fourth of an inch to the foot, showing the ground floor plan, the front elevation and the general outlines. These installation plans and schemes must receive the approval of the Director of Exhibits.

Section 5. Permits for space will not be transferable, and exhibitors will be confined to such exhibits as are specified in their applications.

ARTICLE VI.

Section 1. All communications relating to the Exposition should be addressed to the Director-General of the Lewis and Clark Exposition Company, Portland, Oregon, U. S. A.

Section 2. All packages containing exhibits must be addressed to the Director-General of the Lewis and Clark Exposition Company.

Section 3. Direction labels will be furnished by the Exposition Company to be attached to each package. The label must be filled out so as to convey the following information:

(a) The department in which the exhibit is to be installed.

(b) The country, state or territory from which the package is consigned.

(c) The name and address of the exhibitor, and the total number of packages sent by such exhibitor.

Section 4. Freight and express charges, and all charges appertaining to the transportation of material belonging to individuals, such, as exhibits, building material, concession material and supplies, must be prepaid at the point of shipment, and delivered to the Exposition clear of all charges of any description.

ARTICLE VII.

Section 1. If no authorized person is at hand to take charge of an exhibit within a reasonable time after its arrival at the Exposition buildings, said exhibit will be removed, and stored at the risk and cost of the owner.

Section 2. Immediately after the close of the Exposition, exhibitors shall remove their exhibits and construction and complete such removal before January 1, 1906. Any exhibit or material not removed on January 1, 1906, will be considered to have been abandoned by the exhibitor, and will be subject to removal at the cost of the exhibitor, or to such disposition as the Exposition Company may deem advisable.

ARTICLE VIII.

Section 1. All show cases, cabinets, shelving, counters, etc., required in the installation of an exhibit must be provided at the expense of the exhibitors, and all counter-shafts, pulleys, belts, etc.,

and all water and sewer connections must be paid for by the person applying for same.

Section 2. All decorations and designs to be constructed in connection with the installation of exhibits must conform to the rules and regulations issued by the Director of Exhibits.

Section 3. No exhibitor will be permitted to install an exhibit so as to obstruct the light or occasion any inconvenience to or disadvantageously affect the display of other exhibitors.

Section 4. The flooring of the Exposition building must not be cut or removed, or its foundation disturbed, and no part of the construction of a building shall be employed for installation purposes, except upon the recommendation of the Director of Exhibits, approved by the Director of Works.

ARTICLE IX.

Section 1. The Exposition Company will provide every possible protection for exhibits and for the property of exhibitors, but it will not be responsible for loss by fire, accident, vandalism, or theft, through which objects upon exhibition may suffer, whatever may be the cause or the amount of damage.

Section 2. Any object or article of a dangerous or detrimental character, or that is incompatible with the object or decorum of the Exposition or the comfort or safety of the public, will be refused admission to the grounds, or removed from any build-

ing or any part of the grounds upon the recommendation of the Director of Exhibits, approved by the Director-General.

Section 3. The Exposition Company will carry no insurance on exhibits, but favorable terms will be secured by the Exposition Company under which the exhibitors may insure their own goods in responsible companies.

ARTICLE X.

Section 1. Advertisement by means of posters, prints, handbills, etc., will not be permitted within the Exposition grounds, except upon the recommendation of the Director of Exhibits, approved by the Director-General.

Section 2. Exhibitors' business cards, and brief description circulars may be conveniently placed in exhibition space for distribution, but the right is reserved to the Director of Exhibits to restrict or discontinue this privilege whenever it is carried to excess or becomes an annoyance.

ARTICLE XI.

Section 1. Exhibitors will be held responsible for the cleanliness of their exhibits and the space surrounding the same.

Section 2. All exhibits must be in complete order each day at least thirty (30) minutes before the buildings are open to the public. No janitor or other work of this character will be permitted dur-

ing the hours the buildings are open to the public. In case of a failure on the part of any exhibitor to observe these rules, the Director of Exhibits, with the approval of the Director-General, may adopt such means to enforce the same as circumstances may suggest.

Section 3. Articles on exhibition may be sold, but not for delivery, until the close of the Exposition.

ARTICLE XII.

Section 1. No crates, barrels, or packing cases will be permitted to remain upon the exhibition space after their contents have been removed, except upon the recommendation of the Director of Exhibits, where the exhibit is installed, approved by the Director-General.

Section 2. The Exposition Company will provide a storage warehouse for crates, barrels and packing cases, under a reasonable schedule of charges based upon those levied by similar warehouses, which it will be optional for exhibitors to use.

Section 3. Facilities for the conveyance of empty crates, barrels or packing cases to storage places will be provided at a moderate price.


ARTICLE XIII.

Section 1. No exhibit or object upon exhibition may be sketched, copied or reproduced in any way whatever without the permission of the exhibitor, approved by the Director-General.

ARTICLE XIV.

Section 1. Exhibitors desiring to contract for service of electricity, gas or power from shafting must make application to the Director of Works. No application for service will be entered unless made upon a blank furnished by the Director of Works, and when an application has been approved by the Director of Works, the contract will be executed on the part of the Lewis and Clark Exposition Company by the Director-General on terms and conditions that will be stated in each case. The Director of Works is authorized to furnish gratuitously to exhibitors a limited amount of power for the operation of machines and processes. The character of the exhibit requiring power for its operation will be considered in determining the amount of power that will be furnished gratuitously.

ARTICLE XV.



ARTICLE XVI.

Section 1. An official catalogue of all exhibits will be published in English by the Exposition Company.


Section 2. The sale of such catalogue is reserved exclusively to the Exposition Company.

ARTICLE XVII.

Section 1. The Exposition Company will organize, equip and maintain an efficient police system for the protection of property and for the preservation of peace and good order.

Section 2. The Exposition will maintain a corps of janitors and scavengers, whose duty it will be to clean the roads, approaches, paths, etc., of the Exposition and the aisles within the exhibit buildings; but their duties and responsibilities will not extend to exhibit spaces, to subsidiary aisles, or to the buildings of foreign or domestic governments or individuals.

ARTICLE XVIII.



Diploma of Honorable Mention.

Section 2. Special rules and regulations governing the system of appointing a Jury of Awards and making of awards will be hereafter promulgated.

ARTICLE XIX.

Section 1. The admission to the Exposition will be fifty (50) cents for adults and twenty-five (25) cents for children under twelve (12) years of age.

Section 2. While a liberal construction will be placed upon the rights of exhibitors and their agents to free admission to the grounds for the purpose of caring for their respective exhibits, it is intended to restrict these courtesies within reasonable limits.

Section 3. All admission tickets and passes will be issued by the Director-General.

ARTICLE XX.

Section 1. No bill for labor, material, or supplies will be paid by the Exposition Company unless accompanied by an order duly signed and approved by the Director-General.

Section 2. No contract of any nature whatsoever will be binding upon the Exposition Company unless approved by the Director-General.

57-149